



Continuing Education Petition Application

NETA Certificant Information

Name: _____ NETA Customer ID: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

NETA Certification: _____ Expiration Date: _____

Course Information

(Complete a separate application for each course)

Course Title: _____ Date of Completion: _____

Course Provider: _____ # of Contact Hours: _____

College or University Course? Yes No If yes, # of Credits & Grade Earned: _____ / _____

Instructor: _____ # of NETA CECs Requested: _____

Instructor's Qualifications (e.g., degree, certification, or other credentials): _____

List the primary learning objectives for this course.

Please Note:

- Eligible courses must be completed within current two-year certification period (i.e., after certification date of issue and before designated expiration date).
- Course learning objectives must be relevant to the NETA certification held, as reflected by the practice analysis/role delineation for a specific certification.
- NETA automatically accepts CECs/CEUs pre-approved by ACE, AFAA, and/or NASM. Courses pre-approved for CECs/CEUs by one or more of these organizations *do not* require a Petition Application.
- CPR, AED, and First Aid courses are not eligible for NETA continuing education credits (CECs)
- Incomplete applications will not be processed and will be returned to the applicant.
- The \$25 administrative fee (per course) is non-refundable and does not guarantee that NETA CECs will be awarded.

Please Enclose:

- Copy of detailed course outline or syllabus.
- Certificate of Completion or copy of unofficial college/university transcript.
- Petition Application fee of \$25.00 (for each course). NETA accepts payment via check, money order, or credit card. Please make checks payable to NETA.

Method of Payment:

Total Amount Enclosed: \$_____

Check # _____

Money Order

Credit Card Credit Card Type: Visa / MasterCard / Discover / American Express

Card Number: _____ Exp. Date: _____ CVC# _____

Cardholder Signature: _____

I understand that the \$25.00 administrative fee (per course) is non-refundable and does not guarantee that NETA continuing education credits (CECs) will be awarded. I attest that the information provided in and with this application is true and accurate. I understand that this application may be rejected if any of the information is found to be false, and no refund will be issued.

Applicant Signature: _____ Date: _____

Mail To:

NETA
12800 Industrial Park Boulevard, Suite 220
Minneapolis, MN 55441

or

Fax To: 1-763-545-2524

For more information regarding NETA certification renewal policies and procedures please refer to NETA’s website at www.netafit.org or the NETA Certification Board’s *Recertification Handbook*.